



**SIDDARTHA INSTITUTE OF SCIENCE AND TECHNOLOGY: PUTTUR
(AUTONOMOUS)**

(Approved by AICTE, New Delhi, Affiliated to JNTUA, Ananthapuramu)
(Accredited by NBA for EEE, MECH, ECE & CSE and Accredited by NAAC with 'A' Grade)
Siddhartha Nagar, Narayanavanam Road, Puttur – 517583

OM NO: SISTK/Admin/IQAC/MM-1/2021-22

Date: 05.08.2021

Minutes of the Meeting

Dr. M. Janardhana Raju, Principal as Chair, the First IQAC Meeting for the academic year 2021-22 was convened on 05/08/2021, at 10.00AM in Board Room.

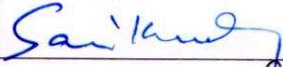
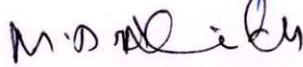
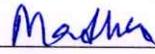
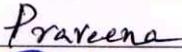
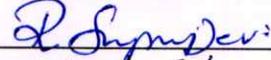
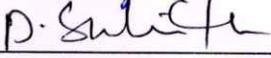
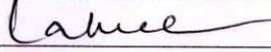
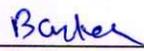
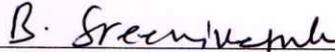
Agenda:

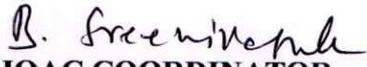
1. Review on last IQAC meeting agenda points
2. Academic year targets / instructions to HOD's
3. UHV certification course Completion status for faculty members
4. Utilization of ICT tools
5. Report on quality initiatives by IQAC
6. Any other matter with the permission of the chair

During the meeting, the agenda points were discussed more elaborately.

1. The IQAC Coordinator welcomes the members and presented the agenda points to the committee.
2. General instructions were given to HOD's related to Course outcomes, lesson plan preparation, seminar/training programs target for individual department faculty and students.
3. Discussed on the completion status of UHV – I course for faculty members and encouraged the remaining faculty who have not completed.
4. Committee has discussed about the utilization of available ICT tools and requirements to facilitate the faculty members with recording of lecture.
5. The members of the IQAC resolved to conduct continuous awareness and orientation sessions by internal and external experts on various quality indicators and initiatives for the benefit of the students and faculty.
6. The IQAC Chairman has instructed to collect the feedback from the students and other stakeholders on online classes, satisfaction of the students.

Members attended:

S.No	Name of Member	Position	Signature
1.	Dr. M. Janardhana Raju	Chairperson (Head of the Institution)	
2.	Dr. S. Bhanu	Professor, Department of BS&H.	
3.	Mr. S. Sai Kumar	Assistant Professor, Department of MECH.	
4.	Mr. M. Doorvasulu Naidu	Associate Professor, Dept. of CSE	
5.	Mr. D. Jaya Nayudu	Associate Professor, Department of ECE.	
6.	Mr. K. Madhu	Member from the Management	
7.	Mrs. G. Praveena	Senior Administrative Officer	
8.	Dr. R. Supraja Devi	Doctor, Ruya Hospitals, Tirupati.	
9.	Ms. D. Suhitha	Student (194E1A04G4)	
10.	Mr. P. Hemashankar	Alumni member	
11.	Mr. M. Lakshminarayana	JTO, BSNL.	
12.	Mr. C. Damodhar	Chief Executive Officer (CEO), Ravands Plas tech, Puthalapattu.	
13.	Mr. A. Baskar	Parent	
14.	Dr. B. Sreenivasulu,	IQAC - Coordinator	


IQAC COORDINATOR



**SIDDARTHA INSTITUTE OF SCIENCE AND TECHNOLOGY: PUTTUR
(AUTONOMOUS)**

(Approved by AICTE, New Delhi, Affiliated to JNTUA, Ananthapuramu)
(Accredited by NBA for EEE, MECH, ECE & CSE and Accredited by NAAC with 'A' Grade)
Siddhartha Nagar, Narayanavanam Road, Puttur – 517583

OM NO: SISTK/Admin/IQAC/MM-2/2021-22

Date: 17.12.2021

Minutes of the Meeting

Dr. M. Janardhana Raju, Principal as Chair, the second IQAC Meeting for the academic year 2021-22 was convened on 17/12/2021, at 02.00PM in Board Room.

Agenda:

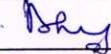
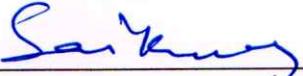
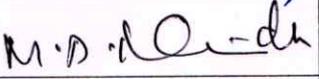
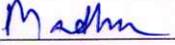
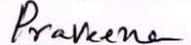
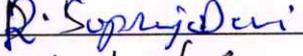
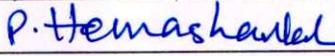
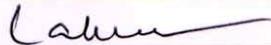
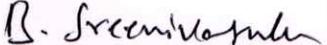
1. Review on last IQAC meeting agenda points
2. Submission of AQAR for 2020-21
3. Status of NIRF 2022 participation
4. Proposal for applying NAAC Seminar grant
5. Rubrics for Project/Seminar of Autonomous batch
6. Implementation of Outcome Based Education
7. Any other matter with the permission of the chair

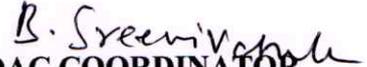
During the meeting, the agenda points were discussed more elaborately.

1. At the beginning, Dr. B. Sreenivasulu, IQAC Coordinator circulated the agenda points to the committee.
2. The committee discussed on the progress of AQAR submission for the academic year 2020-21.
3. IQAC Chairman discussed about the progress in participation of NIRF 2022 and the aspects to be improved.
4. With the permission of the IQAC chair, the IQAC coordinator proposed to apply for a seminar grant from NAAC, which should focus on “Academic and Administration Audit for the Excellence in Higher Educational Institute”. All the committee members accepted and decided to put the proposal to NAAC.
5. With the suggestions of all the committee members, the rubrics parameters and weightage were decided for project and seminar of Autonomous batch as per the curriculum.

6. IQAC Chairman, enquired about implementation of Outcome Based Education (OBE). DAC (Department Academic Committee) explain about DAC participation in implementation of OBE and progress.
7. With the recommendations of the IQAC Incharge, the Chairman has clarified the lab evaluation guidelines for laboratory and project work.

Members attended:

S.No	Name of Member	Position	Signature
1.	Dr. M. Janardhana Raju	Chairperson (Head of the Institution)	
2.	Dr. S. Bhanu	Professor, Department of BS&H.	
3.	Mr. S. Sai Kumar	Assistant Professor, Department of MECH.	
4.	Mr. M. Doorvasulu Naidu	Associate Professor, Dept. of CSE	
5.	Mr. D. Jaya Nayudu	Associate Professor, Department of ECE.	
6.	Mr. K. Madhu	Member from the Management	
7.	Mrs. G. Praveena	Senior Administrative Officer	
8.	Dr. R. Supraja Devi	Doctor, Ruya Hospitals, Tirupati.	
9.	Ms. D. Suhitha	Student (194E1A04G4)	
10.	Mr. P. Hemashankar	Alumni member	
11.	Mr. M. Lakshminarayana	JTO, BSNL.	
12.	Mr. C. Damodhar	Chief Executive Officer (CEO), Ravands Plas tech, Puthalapattu.	
13.	Mr. A. Baskar	Parent	
14.	Dr. B. Sreenivasulu,	IQAC - Coordinator	


IQAC COORDINATOR



**SIDDARTHA INSTITUTE OF SCIENCE AND TECHNOLOGY: PUTTUR
(AUTONOMOUS)**

(Approved by AICTE, New Delhi, Affiliated to JNTUA, Ananthapuramu)
(Accredited by NBA for EEE, MECH, ECE & CSE and Accredited by NAAC with 'A' Grade)
Siddhartha Nagar, Narayanavanam Road, Puttur – 517583

OM NO: SISTK/Admin/IQAC/MM-3/2021-22

Date: 09.03.2022

Minutes of the Meeting

Dr. M. Janardhana Raju, Principal as Chair, the second IQAC Meeting for the academic year 2021-22 was convened on 09/03/2022, at 11.00AM in Board Room.

Agenda:

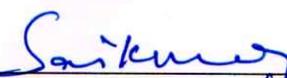
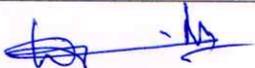
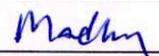
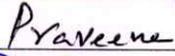
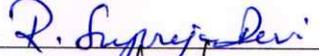
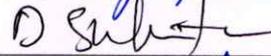
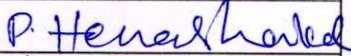
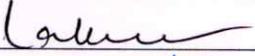
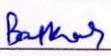
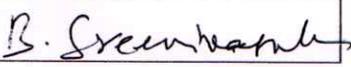
1. Review on last IQAC meeting agenda points
2. Training & Placement Activities
3. Faculty skill update for new branches Machine learning, Data Science & IoT
4. Proposal to publish the students project works
5. Extension and Outreach activities
6. Review on Research & Development Activities
7. Any other matter with the permission of the chair

During the meeting, the agenda points were discussed more elaborately.

1. At the beginning, Dr. B. Sreenivasulu, IQAC Coordinator circulated the agenda points to the committee.
2. Multiple soft skills training is provided for third year students and On campus-drive is conducted for eligible students.
3. The committee discussed and the instructions were given to HOD's to improve the required skills of the faculty members for smooth operation of the new branches.
4. It has been decided to publish the project work of the students through journals/conference and patents.
5. Discussed on the progress of multiple activities conducted by coordinators of various cells and committees, which were initiated for the benefit of faculty & students.

6. With the recommendations of the IQAC Incharge, the committee discussed to encourage the students to make them involved in important calendar days like National Girl child day, National Mathematics day, Engineers day and other programs initiated by the AICTE.
7. Chairman, IQAC inquired with the research and development dean on the progress related to the status of applied project proposals and reviewed on the ongoing R & D activities.

Members attended:

S.No	Name of Member	Position	Signature
1.	Dr. M. Janardhana Raju	Chairperson (Head of the Institution)	
2.	Dr. S. Bhanu	Professor, Department of BS&H.	
3.	Mr. S. Sai Kumar	Assistant Professor, Department of MECH.	
4.	Mr. M. Doorvasulu Naidu	Associate Professor, Dept. of CSE	
5.	Mr. D. Jaya Nayudu	Associate Professor, Department of ECE.	
6.	Mr. K. Madhu	Member from the Management	
7.	Mrs. G. Praveena	Senior Administrative Officer	
8.	Dr. R. Supraja Devi	Doctor, Ruya Hospitals, Tirupati.	
9.	Ms. D. Suhitha	Student (194E1A04G4)	
10.	Mr. P. Hemashankar	Alumni member	
11.	Mr. M. Lakshminarayana	JTO, BSNL.	
12.	Mr. C. Damodhar	Chief Executive Officer (CEO), Ravands Plas tech, Puthalapattu.	
13.	Mr. A. Baskar	Parent	
14.	Dr. B. Sreenivasulu,	IQAC - Coordinator	


IQAC COORDINATOR



**SIDDHARTHA INSTITUTE OF SCIENCE AND TECHNOLOGY: PUTTUR
(AUTONOMOUS)**

(Approved by AICTE, New Delhi, Affiliated to JNTUA, Ananthapuramu)
(Accredited by NBA for EEE, MECH, ECE & CSE and Accredited by NAAC with 'A' Grade)
Siddhartha Nagar, Narayanavanam Road, Puttur – 517583

OM NO: SISTK/Admin/IQAC/MM-4/2021-22

Date: 06.05.2022

Minutes of the Meeting

Dr. M. Janardhana Raju, Principal as Chair, the second IQAC Meeting for the academic year 2021-22 was convened on 06/05/2022, at 10.30AM in Board Room.

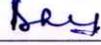
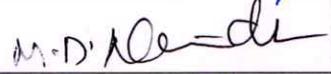
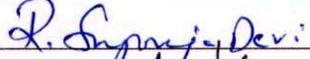
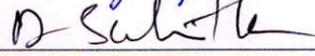
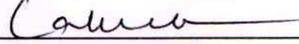
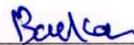
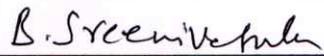
Agenda:

1. Review on last IQAC meeting agenda points
2. First Autonomous batch graduates
3. Recommendations from Academic & Administrative audit in various departments
4. NAAC sponsored seminar arrangements
5. Review on feedback from various stakeholders
6. Any other matter with the permission of the chair

During the meeting, the agenda points were discussed more elaborately.

1. At the beginning, Dr. B. Sreenivasulu, IQAC Coordinator circulated the agenda points to the committee.
2. Committee discussed on the pass percentage of first autonomous batch students eligible for award of degree from 2018-22 batch.
3. It has been discussed to consider the recommendations from Academic & Administrative audit. After discussion on audit reports, the responsibility assigned to audit committee to visit each department and audit all kind of aspects.
4. Committee discussed and finalized the list of resource persons for NAAC sponsored seminar and required arrangements for the smooth conduction of the seminar in online.
5. Financial proposal for the NAAC sponsored seminar is approved, that has been raised by the IQAC coordinator.
6. Committee discussed on the feedback from various stake holders. CAC College academic committee submitted feedback report from the various stakeholders to the IQAC for further action.

Members attended:

S.No	Name of Member	Position	Signature
1.	Dr. M. Janardhana Raju	Chairperson (Head of the Institution)	
2.	Dr. S. Bhanu	Professor, Department of BS&H.	
3.	Mr. S. Sai Kumar	Assistant Professor, Department of MECH.	
4.	Mr. M. Doorvasulu Naidu	Associate Professor, Dept. of CSE	
5.	Mr. D. Jaya Nayudu	Associate Professor, Department of ECE.	
6.	Mr. K. Madhu	Member from the Management	
7.	Mrs. G. Praveena	Senior Administrative Officer	
8.	Dr. R. Supraja Devi	Doctor, Ruya Hospitals, Tirupati.	
9.	Ms. D. Suhitha	Student (194E1A04G4)	
10.	Mr. P. Hemashankar	Alumni member	
11.	Mr. M. Lakshminarayana	JTO, BSNL.	
12.	Mr. C. Damodhar	Chief Executive Officer (CEO), Ravands Plas tech, Puthalapattu.	
13.	Mr. A. Baskar	Parent	
14.	Dr. B. Sreenivasulu,	IQAC - Coordinator	

B. Sreenivasulu,
IQAC COORDINATOR